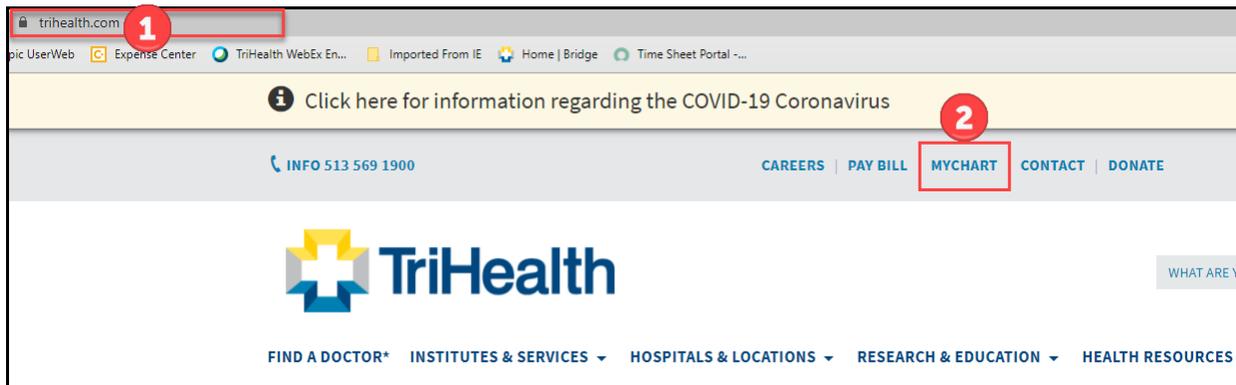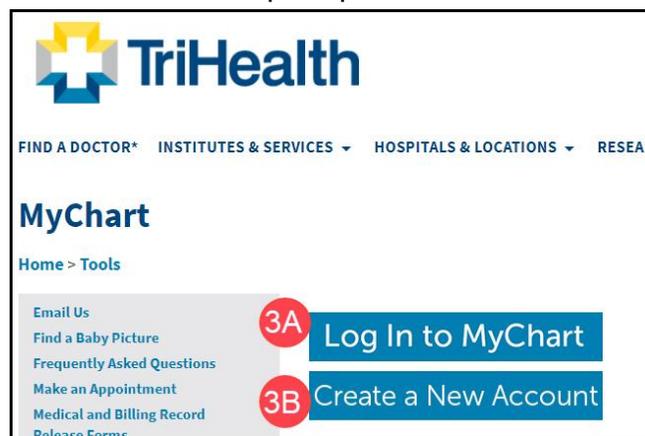# Scheduling Your COVID Vaccine Appointment in MyChart

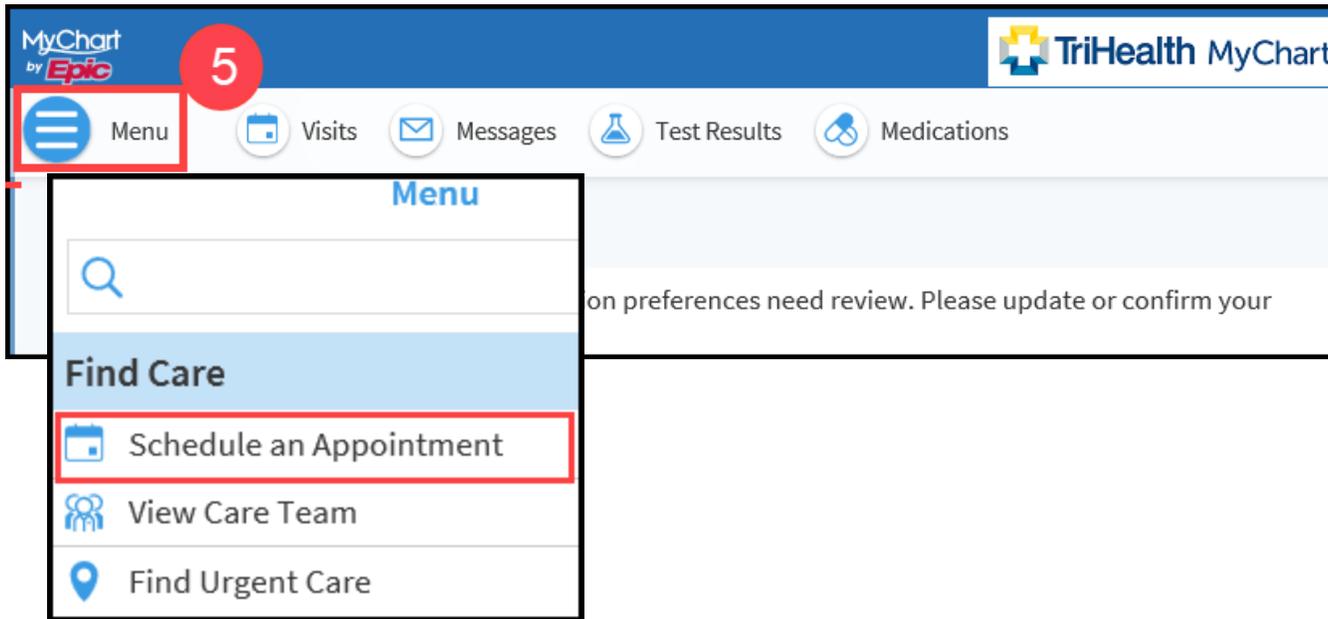1) On your internet address bar, type in trihealth.com
2) Click on MYCHART

3) A. If you have a TriHealth MyChart Account, click "Log in to MyChart"

B. If you do NOT have a TriHealth MyChart Account, click "Create a New Account," fill out required information and follow prompts.

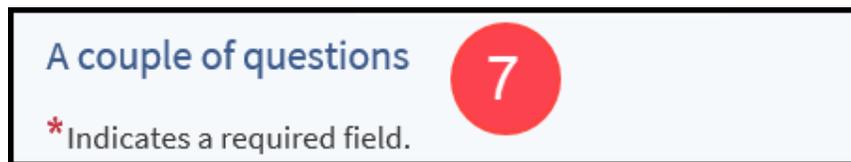4) Log into your MyChart account with your Username and Password

5) On the Welcome screen, click the Menu button, then "Schedule an Appointment"

6) On the "Schedule an Appointment" screen you will see boxes with types of appointments. You may have several boxes on this page, each patient's will be different. Look for the box that says, "COVID Vaccine 1ˢᵗ Dose" and click on that box.

7) You will be asked a series of questions. Your age can determine the questions you will see. Answer all questions to move forward with your appointment, click Continue.

If you are receiving the question asking about a qualifying condition, we have provided a link to the Ohio Department of Health for you to view the details of qualifying conditions. If you are not eligible upon completion of the questions, you will receive a message stating you are unable to schedule at this time. If you are eligible, you must click "Yes" to attest to having a condition.

*Do you have a qualifying condition as listed by ODH COVID Vaccine Phase 1 (1B, 1C, 1D, and/or 1E) Rollout?

For more information on Phase 1 Rollout https://coronavirus.ohio.gov/wps/portal/gov/covid-19/covid-19-vaccination-program/covid-19-vaccination-program
By clicking "Yes" means that you attest to having one of the Phase 1 eligible conditions.

Yes   No

⊘ This is required

8) Next you are taken to the Location screen, where you may choose the location to receive your vaccine, or just choose "Any location" to see all possible appointment dates, locations, and times. Please note that you may NOT see all the locations in the picture below on your screen. Choose your location and click Continue.

Which locations work for you? **8**   All   Near me   Near home   Enter ZIP →

Any location
Schedule at any available location.

BNOI
10494 Montgomery Rd
Cincinnati OH 45242-5214
781.7 miles from home

Good Samaritan Western Ridge
6949 Good Samaritan Dr
Cincinnati OH 45247-5204
764.6 miles from home

TriHealth Baldwin
625 Eden Park Dr
Cincinnati OH 45202-5015
774.3 miles from home

TriHealth McCullough Hyde Memorial Hospital
110 N Poplar St
Oxford OH 45056-1204
758.8 miles from home

TriHealth Norwood
4750 Wesley Ave
Norwood OH 45212-2244
776.6 miles from home

9) The next screen will show appointment dates, locations, and times available for each location. You will click on the appointment time that you would like to secure. Notice you will be required to stay an additional 15 minutes for observation. If you have allergies, you will be asked to stay longer. TriHealth has EpiPens on site.

What time works for you?

Start search on
03/18/2021

After receiving your vaccination, you will be required to stay for an additional 15 minutes for observation.

Tuesday September 7, 2021

Times

All available times

Filter times

BNOI
10494 Montgomery Rd Cincinnati OH 45242-5214 781.7 miles from home

1:45 PM	2:00 PM	2:15 PM	2:30 PM	2:45 PM
3:00 PM	3:15 PM	3:30 PM	3:45 PM	4:00 PM
4:15 PM	4:30 PM	4:45 PM		

TriHealth Norwood
4750 Wesley Ave Norwood OH 45212-2244 776.6 miles from home

1:45 PM	2:00 PM	2:15 PM **9**	2:30 PM	2:45 PM
3:00 PM	3:15 PM	3:30 PM	3:45 PM	4:00 PM
4:15 PM	4:30 PM	4:45 PM		

10) You're ALMOST done…..Type "Vaccine" in the box asking the most important thing you want addressed during this visit. Next, scroll down and click on the blue **Schedule** button. This step confirms your appointment.

You're almost done...
Click the Schedule button if everything looks correct.

COVID Vaccine 1st Dose

🕐 Tuesday September 14, 2021
   3:30 PM (15 minutes)

📍 TriHealth Norwood
   4750 Wesley Ave
   Norwood OH 45212-2244
   513-862-6843

10

*What is the most important thing you want addressed during this visit?
VACCINE

Visit Instructions
Scroll till you see the BLUE SCHEDULE button at the bottom of your screen. CLICK the blue SCHEDULE button to complete the scheduling process

Make sure you see your verifcation of appointment schedule with location, date and time of the appointment you just scheduled.

📅 Schedule

11) After clicking Schedule, you are taken to the Appointment Details screen. Here you can see your appointment has been scheduled and you can view the date, time, location, as well as your Visit Instruction.

Appointment Details   🖨

✓ **Appointment Scheduled**
   You're all set! You can review details of your upcoming appointment below.

COVID Vaccine FIRST DOSE

🕐 Tuesday September 14, 2021
   3:30 PM EDT (15 minutes)
   📅 Add to calendar

📍 TriHealth Norwood
   4750 Wesley Ave
   Norwood OH 45212-2244
   513-862-6843

✕ Cancel appointment

Visit Instructions
Scroll till you see the BLUE SCHEDULE button at the bottom of your screen.
CLICK the blue SCHEDULE button to complete the scheduling process

Make sure you see your verifcation of appointment schedule with location, date and time of the appointment you just scheduled.

Important information for your appointment:
• Arrival. If you arrive early to your appointment, please wait in your car until 15 minutes prior to your scheduled appointment time so that physical distance can be maintained in our clinics.
• No cost. There are no out-of-pocket costs for receiving the vaccine. However, you will be asked for your insurance information to cover the cost of administration of the vaccine.
• Bring. Your drivers' license or a form of identification will be required to receive the vaccine.
• Be ready to schedule. The COVID-19 vaccine requires two doses. Your second dose will be scheduled
View full instructions ment. Second-dose appointments cannot be rescheduled, so please come prepared with your calendar.

12) When you are within a 24 hour window of your appointment, you can begin the e-Check-In process from your MyChart. After clicking eCheck-In, you can verify information, answer questionnaires, and sign consent forms. This saves time when you arrive for your appointment.

Get ready for your visit!

12 eCheck-In

Save time by completing eCheck-In ahead of time.